

**Glastonbury Abbey  
Retreat and Conference Center**  
16 Hull Street, Hingham, MA 02043  
781-749-2155 ext 300

**Group Retreat Application**

Room Rate: \$85 per person, per night. Includes meals (see below) and linens.

**Stonecrest Retreat House** has 18 bedrooms (all twin beds), 5 are double occupancy = sleeps 23 total. 15 minimum to reserve exclusive use. Handicap accessible. Service Kitchen/no cooking allowed.

**Whiting House** has 5 bedrooms (all twin beds), 3 are double occupancy = sleeps 8 total. 4 minimum to reserve exclusive use. No handicap accesses. Full kitchen.

Meals Provided: No meal is served the evening of arrival unless otherwise arranged. Breakfast (self-serve), lunch and dinner each full day. Breakfast (self-serve) and lunch on weekdays of departure. Sunday Brunch is served at 11:45 AM.

A Group Leader will make the reservation and assume the financial responsibility of the group. Once the retreat application has been approved and available space is confirmed, the Retreat Coordinator will inform you. A non-refundable deposit is required to ensure the reservation: \$350 for Stonecrest, \$150 for Whiting.

A final count and special requests are due 1 week prior to arrival. Full payment is due 5 days before you arrive.

The retreat leader should plan to arrive at the monastery between 3 - 4:00pm on the day your retreat begins. Instruct all other attendees to meet at the retreat house. Departure is by 1:30 PM. Early arrival and late departure are subject to an additional fee.

Bedroom Assignment List: Per the town Fire Department, we will require a list of all attendees and the rooms assigned. A form will be sent out 10 days in advance and should be returned to Glastonbury Abbey prior to arrival.

Kindly,  
*Glastonbury Abbey Retreat Staff*

**Please mail the bottom of this letter to:**

Glastonbury Abbey  
Retreat/Conference Center Coordinator  
16 Hull Street  
Hingham, MA 02043

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**Retreat Request Form** (please print)

Name of Group: \_\_\_\_\_ Number: \_\_\_\_\_

Requested Dates: \_\_\_\_\_ Type of Retreat: \_\_\_\_\_

Name of Leader: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: Cell # \_\_\_\_\_ Other # \_\_\_\_\_

Email: \_\_\_\_\_

## **GROUP RETREAT FACT SHEET**

(Information that will be useful if you are making a reserving a retreat as a group leader/contact person.)

All guests are welcome to join the monks for the Liturgy of the Hours and the Eucharist. The Prayer Schedule may be found in the retreat rooms. NOTE: COVID19 Restriction may alter this offering

Regular arrival time for groups is after 6:00pm on the day your retreat begins. A group leader should arrive at the monastery between 3 – 4:00PM. Departure is 1:30pm on the day it ends. Please see departure instructions posted in bedrooms.

Early arrival and late departure are subject to an additional fee. Please consult the Retreat Coordinator.

Meals and Linens are included in your reservation.

Meal times are as follows: breakfast is self-serve, lunch served at 12:45pm, dinner served at 6:30pm and Sunday brunch served at 11:45am. Please plan your program accordingly. If changes are needed, make your request in advance.

Our kitchen provides balanced food options. Please give us a weeks' notice of significant dietary restrictions.

We do our best to accommodate your mobility needs. Please inform us well in advance.

Our retreat houses are quiet spaces, please restrict cell phone use to outside the retreat house and never use them in the bedroom areas. Please maintain a spirit of silence in both retreat houses. If applicable, the facilitator of your retreat will inform you of appropriate times and places for conversation, but these will never include the bedroom areas.

Groups are free to rearrange furniture in Stonecrest as long as it is returned to its original place when you leave. In addition, nothing is allowed to be attached to the walls of any of our buildings.

We are a "No Smoking" monastery. Please respect this in all of our buildings.

No open flames (candles, incense, etc.) are allowed in any of our buildings.

Your assistance with meal set-up and clean-up is greatly appreciated. See the information sheet in the retreat house.

All of our buildings are air-conditioned and have Wi-Fi.

Unfortunately, pets are not allowed in the retreat houses. Local boarding facilities. include; Shipyard Dog Co, info@shipyardogco.com 781-749 – 1094. (This is not an endorsement)

Please contact Denise Patts, Retreat Coordinator, with further questions: 781-749-2155 ext. 300